

# SUBMISSION GUIDELINES

## 1. GENERAL GUIDELINES

1.1. Articles may contain up to 50 thousand characters including spaces and reviews may contain up to 15 thousand characters. Articles must be accompanied by an abstract with at least 100 words and up to 250 words, in the original language (i.e. the language in which the article is written) and in English, as well as up to 5 keywords in the original language and in English. The title must be in the original language, followed by its English title.

1.2. The author must send the article or review by electronic means only, through the journal's webpage, in A4 format, font Arial 11, in Word (doc., docx.), Rich Text (rtf.) or compatible format.

1.3. Articles with quotations in the Greek language must either use Unicode or transliterations of the words in Greek, according to the *New Norms of Transliteration* published in *Archai Journal* n.12,

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p.193-194 and available at: <http://periodicos.unb.br/index.php/archai/article/view/10149/7457>.

1.4. All submissions must be original and not previously accepted for publication in a journal.

1.5. Books in review must have been published up to two years before.

1.6. If images are used, they must be in .jpg or .tiff format, with resolution of 300 dpi, in black and white, accompanied by caption as well as by its source.

1.7. The publication of originals will automatically imply forfeit of author's rights.

## 2. REVIEW

2.1. The review and selection of submissions are conducted by peers. The process of evaluation of the article is documented in the archives of the *Archai journal*. Texts submitted are forwarded by the Editorial Board to the Scientific Committee or to *ad hoc* readers. Texts are judged by their conformity to the journal's editorial line, to the editorial norms and by the quality of the writing, both in terms of originality and relevance of the proposed themes and in terms of the critical and/or informative impact that they may have to the advance of the studies about the origins of Western thought.

## 3. EXAMPLES OF CITATIONS

(in accordance with the norm NBR 10520 with adaptations)

Citations in the Archai Journal follow the author-date system in the body of the text (never in the footnotes), as shown in the following examples. In the case of classical works, follow the examples of item 3.5. **Quotation of classic works.**

**3.1. Indirect citation** – the essential element is the year of publication to which the citation refers.

Example: Irony would thus be an implicit form of shown heterogeneity, according to the classification proposed by Authier-Reiriz (1982).

**3.2. Direct citation with less than three lines** – should come in the text in parentheses, and should always include page numbers.

Example: “Democracy depends on citizens’ availing themselves of the freedom to participate in rule (...)” (Schofield, 2006, p. 111).

**3.3. Direct quotation with more than three lines** – should come in a paragraph highlighted with the left margin indented by 4cm, single-spaced, Arial font size 10, and should always include page numbers.

Example:

That the soul is more similar to the Forms than it is to bodies does not establish how it is similar. And so it falls short of showing that it is similar in that both the soul and the Forms are indestructible or indissoluble (...). If the conclusion leaves open the possibility that the soul is nearly indestructible, then it is destructible after all, in which case the argument

falls short of establishing what it was supposed to.  
(APOLLONI, 1996, p. 5-6)

**3.4. Citation of a Citation** (the expressions *apud* should be used in the text).

Example:

According to Vatter (2001 *apud* Pérez Jiménez, 2011, p. 23), the concept of history [...]

**3.5. Citation of classical works**

**3.5.1. Abbreviations**

**3.5.1.1. Journals** – L'Année Philologique, available at: [http://www.annee\\_philologique.com/files/sigles\\_fr.pdf](http://www.annee_philologique.com/files/sigles_fr.pdf) or <http://www.lib.berkeley.edu/ARTH/lannee.html>

**3.5.1.2. Greek authors** – use the abbreviations found in the Greek-English Lexicon (LSJ) available at: <http://www.stoa.org/abbreviations.html>

**3.5.1.3. Latin authors** – use abbreviations of the Oxford Latin Dictionary available at: <http://classics.oxfordre.com/staticfiles/images/ORECLA/OCD.ABBREVIATIONS.pdf>

**3.5.1.4. Put spaces between the numbers and do not use commas** – Hom. *Od.* 1. 1 (not Hom., *Od.* 1.1)

3.6. **Footnotes** – should be used only with explanatory purposes, reduced to a minimum, and never to cite sources.

#### 4. **EXAMPLES OF MOST COMMON TYPES OF END REFERENCES (NBR 6023 WITH ADAPTATIONS)**

##### 4.1. **Book**

4.1.1. **The essential elements are: author(s), date of publication, title, edition, place and publisher**

PELLING, C. B. R. (2011). *Plutarch and History: eighteen studies*. 2ed. Swansea, Classical Press of Wales.

4.1.2. **Ancient Authors works: editions and translations**

TRABATTONI, F. (2011) (ed.). Platone. *Fedone*. Milano, Einaudi.

DIXSAUT, M. (1991). Platon. *Phédon* (traduction, introduction et notes). Paris, GF-Flammarion.

##### 4.2. **Book chapter**

JIMÉNEZ SAN CRISTÓBAL, A. I. (2009). The Meaning of βάκχος γ βακχεύειν in Orphism. In: JOHNSTON, P. A.; CASADIO, G. (eds.). *Mystic Cults in Magna Graecia*. Austin, University of Texas Press, p. 46-60.

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### 4.3. Article

The essential elements are: author(s), title of article or report, title of the publication, place of publication, number of the volume, year or issue, number of the first and last page.

Example:

PAKALUK, M. (2003). Degrees of Separation in the *Phaedo. Phronesis* 48, n° 2, p. 89-115.

### 4.4. Paper presented at an event

The essential elements are: author(s), title of the work presented, followed by the expression 'In:,' event name, event number (if any), year and place (city) of occurrence, title (annals, minutes, thematic topic etc.), place, publisher, publication date, and first and last page of the referenced part.

Example:

HARRIS, E. (2005). Solon and the spirit of the laws in archaic and classical Greece. In: BLOK, J.; LARDINOIS, A. (eds.), *The Statesman in Plutarch's Works, Proceedings of the Sixth International Conference of the International Plutarch society* (2 vols). Leiden & Boston, Brill, p. 291-318.

### 4.5. Online works

NOTE - It is not recommended to reference electronic material of short duration in the networks.

When dealing with works consulted online, it is essential to provide information about the electronic address, presented between the signs <>, preceded by the expression 'Available at', and the date of access to the document, preceded by the expression 'Accessed on'.

KRAUT, R. (2015), "Plato", *The Stanford Encyclopedia of Philosophy* (Spring Edition), Edward N. Zalta (ed.), Available in: <URL =

<http://plato.stanford.edu/archives/spr2015/entries/plato/>>

Accessed on: 20<sup>th</sup>, December, 2014.

#### 4.6. Theses, dissertations and other academic work

When citing theses, dissertations and other academic work, it is necessary to indicate in footnote the type of document (thesis, dissertation, etc.), the degree for which it was submitted, the institution, the place and date of the defense as stated on the approval page (if applicable)

Example:

SMITH, U. A. M. (1986). *The Metaphysics of Plato and Aristotle: An analysis*. 132 p. Dissertation (Master of Arts in Philosophy) – McGill University, Montreal, 1986.

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#### 4.7. Documents accessible only electronically

Includes databases, mailing lists, BBS (site), files on hard disk, programs, software packages and electronic messages among others. The essential elements are: author(s), title of the service or product, version (if any) and physical description of the electronic media. Regarding online works, proceed according to the example for **Online Works** (4.5).

NOTE - In the case of electronic files, add their extension to the name assigned to the file.

Example:

ALLIE'S play house (1993). Palo Alto, CA.: MPC/Opcodes Interactive. 1 CD-ROM.

#### 4.8. Iconographic document

Includes painting, printmaking, illustration, photography, technical drawing, slide, filmstrip, stereographic material, transparency, poster and more. The essential elements are: author, title (if none exists, you must assign a name or indicate 'Untitled' in brackets), date and specification of support.

Example:

KOBAYASHI, K. (1980). *Doença dos xavantes*. fotografia.



#### 4.9. Electronic iconographic document

References must comply with the standards specified for iconographic document, according to 4.10, plus the information on the physical description of the electronic media (floppy disk, CD-ROM, online etc.). Regarding online works, proceed according to the example for **Online works** (4.5.).

Examples:

VASO.TIFF. 1999. High: 1083 pixels. Width: 827 pixels. 300 dpi. 32 BIT

CMYK. 3.5 Mb. Format TIFF bitmap. Available in: <C:\Carol\VASO.TIFF>.

Accessed on: 28<sup>th</sup>, October, 1999.

ESTAÇÃO da Cia. Paulista com locomotiva elétrica e linhas de bitola larga. 1 fotografia, p&b. In: LOPES, E. L. V. (1999). *Memória fotográfica de Araraquara*. Araraquara, Prefeitura do Município de Araraquara. 1 CD-ROM.

For more information, see norms NBR 6023 and NBR 10520 of the Brazilian Association of Technical Norms (Associação Brasileira de Normas Técnicas – ABNT).

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Portugal: <https://digitalis.uc.pt/archai>